

JAPANESE BILINGUAL

Clark, Pampanga



SAIGE
SOLUTIONS

BASIC JOB INFORMATION

Location	Pampanga
Work Experience	no minimum BPO experience required
Job Type	Full Time Shifting Schedule
Salary Package	Php 90,000 (plus great benefits)

QUALIFICATIONS

- Must be fluent in Katakana, Hiragana, Kanji and Keigo
- No BPO experience required; customer service experience in a BPO setting is an advantage
- Able to converse in English
- Willing to work in shifting schedules, holidays and weekends
- Amenable to work onsite in Clark, Pampanga (with relocation assistance)

RESPONSIBILITIES

- Answer customer's inquiries and concerns by telephone calls, emails, and faxes
- Provide accurate information about the company's products and services to customers
- Comply with set standards of customer service such as quality of speech, handling queues, call attendance etc.) for inbound calls across all markets to ensure customer satisfaction
- Achieve individual revenue and customer service targets
- Support other department functions as required

OTHERS:

- Open to Filipinos or Foreigners with permanent resident visa/temporary resident visa/tourist visa/13a visa

Email your updated resume to careers@saigecorp.com.